



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	VAISH COLLEGE OF EDUCATION ROHTAK
• Name of the Head of the institution	DR. TARUNA MALHOTRA
• Designation	ASSOCIATE PROF./OFFICIATING PRINCIPAL
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01262248577
• Mobile No:	9215544789
• Registered e-mail ID (Principal)	vaishbedrohtak@gmail.com
• Alternate Email ID	vcoerohtak1969@gmail.com
• Address	Vaish College Complex Behind Railway Station

• City/Town	Rohtak
• State/UT	Haryana
• Pin Code	124001
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Maharshi Dayanand University Rohtak
• Name of the IQAC Co-ordinator/Director	Dr. Madhu Sahni
• Phone No.	01262267680
• Alternate phone No.(IQAC)	9518653892
• Mobile (IQAC)	9416915690
• IQAC e-mail address	vcoerohtak1969@gmail.com
• Alternate e-mail address (IQAC)	vaishbedrohtak@gmail.com
3.Website address	http://www.vaishcollegeofeducationrohtak.com/

<ul style="list-style-type: none"> Web-link of the AQAR: (Previous Academic Year) 	http://www.vaishcollegeofeducationrohtak.com/Documents/AQAR/AQAR%202022-23.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
<ul style="list-style-type: none"> if yes, whether it is uploaded in the Institutional website Web link: 	http://www.vaishcollegeofeducationrohtak.com/Academic_Calendar.aspx				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	NIL	2004	08/01/2004	07/01/2009
Cycle 2	B	2.73	2014	21/02/2014	20/02/2019
6. Date of Establishment of IQAC			17/08/2004		
7. Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
NIL	NIL	NIL	Nil	0	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File				
9. No. of IQAC meetings held during the year	4				
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes				
<ul style="list-style-type: none"> (Please upload, minutes of meetings and action taken report) 	View File				
10. Whether IQAC received funding from any of the funding agency to support its activities	No				

during the year?

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Rainwater harvesting system has been successfully installed in the college

Seminar sponsored by ICSSR, Delhi was successfully organized in February 2024

Internship program of B.Ed. 2nd year students was strengthened

Rallies and drives on social issues for holistic development of students were conducted

Skill build program for students was conducted

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
To motivate the student to attend regular classes and participate in co-curricular activities in order to develop their academic and cultural talents respectively	New admitted B.Ed. students took keen interest in organising and participating in co-curricular activities
Installation of rain water harvesting system in the college to save and conserve water for future use	Rainwater harvesting system has been successfully installed in the college
Submission of seminar proposals on relevant themes to ICSSR, Delhi and ICSSR, Chandigarh	Proposal submitted to ICSSR, Delhi on the theme 'Sustainable Development in India: Key Issues, Opportunities and Challenges' was accepted and seminar was successfully organized in February 2024
Timely submission of AQAR of the session 2022-23	AQAR of the session 2022-23 was submitted on time
To strengthen Internship program of B.Ed. 2nd year students	The mentors remained in constant touch with the mentees and school authorities during the program
To explore the possibilities of conduction of skill building programmes for teacher trainees	Extension lecture on 'skill build for pupil teachers' was organised under placement cell
Sensitizing students to social issues for their holistic development	For sensitizing the students and community to social issues, following activities were conducted: a) Extension lecture on the theme "Gender and Society" b) Rally on 'Say No to Alcoholism' c) Cleanliness Drive in adopted village by the college

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	07/08/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	13/02/2025

15. Multidisciplinary / interdisciplinary

Vaish College of Education, affiliated with Maharshi Dayanand University (MDU), Rohtak, adheres to the syllabus prescribed by the university. The college adopts an interdisciplinary and multidisciplinary approach in its teaching and learning processes, emphasizing the exploration of interconnections between courses. This approach is further reinforced by involving students in a variety of activities that establish multi-disciplinary linkages. The college offers a range of subjects and electives, providing students the flexibility to make informed choices. Practical assignments are designed to incorporate multidisciplinary content in an interdisciplinary mode, fostering a holistic learning experience. In line with the vision of NEP 2020, the college encourages faculty members to actively participate in workshops and seminars to deepen their understanding of the policy. The knowledge acquired through these engagements is disseminated to students, ensuring that they benefit from the enriched educational practices inspired by NEP 2020.

16. Academic bank of credits (ABC):

A circular was received from Maharshi Dayanand University (MDU), Rohtak, instructing all students to register for the Academic Bank of Credit (ABC). The college promptly complied with the directive and successfully registered the students. The First-Year and Second-Year students of the academic year 2023-2024 have opened their Academic Bank of Credit accounts. This process will be diligently followed in the coming academic years.

17. Skill development:

NEP 2020 emphasizes holistic development, a goal shared by the college. Beyond fostering teaching-related skills, the college equips students to navigate the challenges of the contemporary world by offering training in areas such as personality development, communication skills, and technical proficiency.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

For the appropriate integration of Indian Knowledge System in curriculum, the institution takes the following measures: The faculty employs a bilingual mode of teaching, and proficiency in bilingual instruction is a key

requirement during the recruitment process. Students from diverse cultural backgrounds come together enthusiastically to celebrate various cultural activities. Events like Hindi Diwas and the birth anniversaries of prominent national personalities are observed with great zeal. To instill cultural values, the institute begins each academic session with a Yagya and Hawan ceremony, introducing students to the richness of Indian traditions. Students are grouped into four houses named after prominent Indian philosophers: Mahatma Gandhi House, Vivekananda House, Tagore House, and Maharshi Dayanand House. Students are introduced to the educational philosophies of these thinkers. The institute also organizes educational tours and trips to familiarize students with India's cultural heritage and foster bonds that promote values of peace and harmony. Additionally, the institute conducts offline and online spiritual workshops and lectures to enhance Manana Shakti (the power of contemplation), a cornerstone of the ancient Indian education system, which trains the mind to think deeply. The curriculum emphasizes the threefold process of Sravana (listening), Manana (reflection), and Nididhyasana (self-realization), ensuring that learning results in profound personal growth.

d) To highlight the importance of Yoga as a key element of Indian knowledge systems, the college conducts yoga and meditation sessions and organizes guest lectures. These activities not only promote health and well-being, even amidst a busy schedule, but also integrate Indian Yogic culture into the academic framework. Theory classes on Indian schools of philosophy, various educational commissions, and the diversity of school curricula familiarize student-teachers with the depth of the Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college prioritizes the holistic development of students by aligning its efforts with program and course learning outcomes. Faculty members clearly define educational and instructional objectives, ensuring they are closely linked to the desired outcomes for more effective and relevant education. Key program outcomes include the development of teaching skills, critical thinking, creativity in art and craft, problem-solving abilities, collaboration and communication skills, adaptability, decision-making capabilities, and fostering good citizenship.

20.Distance education/online education:

The faculty members possess strong technological competencies, enabling them to effectively utilize various online platforms. The shift to online teaching, presentations, and evaluations during the COVID-19 pandemic significantly enhanced their technological proficiency, which can be leveraged for successful content delivery in the online mode in the future. The institute is also a member of N-LIST, granting students and faculty access to a wide range of e-journals and e-books. To further support students, the college organizes annual online workshops on 'ICT Literacy Skills' to enhance technological expertise and 'Spirituality and Meditation' to promote mental well-being and personal growth. The college regularly organizes webinars on various themes, taking into account the availability of suitable resource persons and timing.

Extended Profile

1.Student

2.1

447

Number of students on roll during the year		
File Description	Documents	
Data Template	View File	
2.2 Number of seats sanctioned during the year		250
File Description	Documents	
Data Template	View File	
2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:		120
File Description	Documents	
Data Template	View File	
2.4 Number of outgoing / final year students during the year:		215
File Description	Documents	
Data Template	View File	
2.5 Number of graduating students during the year		197
File Description	Documents	
Data Template	View File	
2.6 Number of students enrolled during the year		227
File Description	Documents	
Data Template	View File	
2. Institution		

4.1		5660521.77
Total expenditure, excluding salary, during the year (INR in Lakhs):		
4.2		77
Total number of computers on campus for academic purposes		
3. Teacher		
5.1		16
Number of full-time teachers during the year:		
File Description	Documents	
Data Template	View File	
Data Template	No File Uploaded	
5.2		10
Number of sanctioned posts for the year:		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course which are displayed in the syllabus copy provided to the students. These time plans are adhered to, so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These time plans are also preserved each year as documentation. Tutorials and brainstorming sessions are held along with mentoring and participative learning encouraged. Internal assessment is done transparently. Interpersonal skills are enhanced through varied workshops by college faculty as well as experts from the field and community. The College has the mechanism for delivery and documentation of the curriculum set by the University to achieve the educational, social and cultural objectives. After house examination remedial teaching done for the weak students.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	No File Uploaded
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	No File Uploaded

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

D. Any 2 of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	No File Uploaded
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

B. Any 3 of the Above

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the	http://www.vaishcollegeofeducationrohtak.com/Documents/programme%20outcomes%20B.Ed,%20M.Ed.pdf

PLOs and CLOs are listed	
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

12

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	No File Uploaded
Any other relevant information	Nil

1.2.2 - Number of value-added courses offered during the year

0

1.2.2.1 - Number of value-added courses offered during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Brochure and Course content along with CLOs of value-added courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	No File Uploaded
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

One of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	No File Uploaded
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

File Description	Documents
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Data as per Data Template	No File Uploaded
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

For the students to acquire and demonstrate knowledge, skills and values among the students various activities were organized in the college during the session. Extension lectures from esteemed educationist were organized in the college. Awareness programme and rallies were also organized for inculcating knowledge among the students. Various poster making and slogan making competitions were organized under youth red cross. Extension lecture on 'skill build for pupil teachers' was organised on November 30, 2023 under placement cell. Extension lecture on the theme "Gender and Society" by professor Monica M. Singh, Centre for social work, PU, Chandigarh on December 8, 2023.

On every Monday morning assembly organized in college in which students share their thoughts and experiences with all students and teachers which helps In enhancing values among the students.

- A fundamental or coherent understanding of the field of teacher education
- Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization
- Capability to extrapolate from what one has learnt and apply acquired competencies

Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

NIL

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Teachers assist student teachers who are practicing teaching in a school classroom. Student teachers are expected to give their best in teaching students as it is time to showcase skills gained from theoretical courses. Much as the student teachers will be 'practicing teaching', the students will not be 'practicing learning' but they will be 'actually learning'. Thus, the student teachers should treat the teaching component of their school-based experience seriously. This activity expose students to real life classroom experiences.it enable student teacher to discover their own strength and weaknesses in their teaching.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum - semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

Two of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	Feedback collected
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File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	No File Uploaded
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

227

2.1.1.1 - Number of students enrolled during the year

227

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	No File Uploaded
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	No File Uploaded
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

87

2.1.2.1 - Number of students enrolled from the reserved categories during the year

87

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File

Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

11

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

11

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Ensure that entering students have basic skills adequate to succeed in college. b. Improve retention rates of entering students as they matriculate through the system. c. Provide entering students with experiences that will help them clarify their educational and personal goals. d. Evaluate the effectiveness of the entry-level assessment/placement process. e. Provide university-wide student support services, activities, and resources which complement academic programs. f. Strengthen the delivery of student services to improve access, placement, and advisement through integration of assessment and activities with emphasis on atrisk students. g. Produce useable centralized, qualitative and quantitative information for use in institutional decision making.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	No File Uploaded

<p>2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs</p>	<p>Two/One of the above</p>
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File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

<p>2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity</p>	<p>Two of the above</p>
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File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	No File Uploaded
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

<p>2.2.4 - Student-Mentor ratio for the academic year</p>
<p>1:17</p>

<p>2.2.4.1 - Number of mentors in the Institution</p>
<p>15</p>

File Description	Documents
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Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

We believes in the adoption of students centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected in project work, Field Visit, Industrial visit& guest lectures. Specifically the students centric methodology include Guest lecture by eminent experts from industry and academics from across the world are organised to supplement the teaching process and provide experiential learning. All Departments organize students activities to promote the spirit of Team work The activities, institutional social responsibility through youth Red Cross ,Village Adoption, Tree plantation . Swatchh Bharat and blood donation camp to help the students t to learn Art of living in a team for Social and community welfare.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	No File Uploaded
Any other relevant information	View File

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

16

File Description	Documents
Data as per Data Template	No File Uploaded
Link to LMS	Nil
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

447

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

Two of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	No File Uploaded
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

College has a structured mentoring system in place each student is assigned a faculty mentor at the beginning of the academic session. This is done by the principal of the college. Each mentor prepare a WhatsApp group with the students. The mentor also inform the Mentees when she would be available in case of mentees want to speak to her .The Mantees are encouraged to interactwith the mentors and inform them about difficulties faced within the classroom and outside. Mentor also prepare the student to learn better through Peer interaction by putting her in touch with peers who are able and willing to help. Student mentoring system is available in the College at different levels: academic, personal and psycho-social support, professional and career counselling and other services.Academic counselling is available for all students.Tutorial Classes meetings are important forums that facilitate one-to-one interaction between the mentor-mentee. InTutorial Classes, the teachers meet smaller groups of students to help them in resolving their curricular and other academic needs. In these classes, the students can discuss their academic and discipline related problems without any hesitation or peer pressure. Tutorial Classes are significantly valuable for slow learners and Hindi medium students.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

<p>2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global</p>	<p>Five/Six of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	No File Uploaded
Any other relevant information	View File

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Innovation in education encourages teachers and students to explore, research and use all the tools to uncover something new. It involves a different way of looking at problems and solving them. The thinking process that goes into it will help students develop their creativity and their problem solving skills.

Creativity, innovation and learning: Creativity and innovation are fundamental to all disciplines and essential part of learning process, forming an important dimension of learning how to learn. They are also fundamental to teachers improving their professional practice and to school development. Learning involves challenging, refining and improving understanding by being made to think hard. Sometimes, to understand new concepts and broaden perspectives, our approaches to thinking need to be creative, imaginative and lateral, as well as linear. One characteristic of the creative process that makes it particularly powerful is that it requires not only knowledge and understanding of the domain being investigated, but also a willingness to question and not be constrained by existing knowledge. Learners should understand how they can question or challenge established knowledge to help them to formulate their own understanding, and imagination can play an important role: 'One cannot think creatively unless one has the knowledge with which to think creatively. Creativity represents a balance between knowledge and freeing oneself of that knowledge'

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded

Any other relevant information	No File Uploaded
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2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

Seven/Eight of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities with video graphic support wherever possibl	No File Uploaded
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

Eight /Nine of the above

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of each selected activity	No File Uploaded
Any other relevant information	No File Uploaded

<p>2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback</p>	<p>Three of the above</p>
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File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	No File Uploaded
Any other relevant information	View File

<p>2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales</p>	<p>Four of the above</p>
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File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	No File Uploaded
Documents showing the different activities for evolving indicated assessment tools	No File Uploaded
Any other relevant information	No File Uploaded

<p>2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations</p>	<p>Three of the above</p>
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	No File Uploaded

Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	All of the above
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File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	No File Uploaded
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	View File
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	Three of the above
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File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	No File Uploaded
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Selection/identification of schools for internship: participative/on request

Internship of students is arranged in various private and government aided schools every year. The student teachers Practise Teaching comprises about 50-54 lessons, which include

a. Micro teaching comprising five lessons in each teaching subject.

b. Discussion lessons comprising two lessons in each teaching subject

c. School-based teaching (15+5 lessons) followed by Final lessons (two lessons) in each teaching subject. The Final lessons are delivered in the presence of External Examiner appointed by the University. The Practice teaching is thus carried out for more than mandated working days to deliver more than the number of lessons (i.e. 20 in each subject) required by the NCTE

- The student teachers involve themselves in all school activities like conducting the assembly, arranging sports events, school day, Festivals, evaluation, etc.

- They develop files, prepare models and charts.

1. Selection/identification of schools for internship: participative/on request
2. Orientation to school principal/teachers
3. Orientation to students going for internship
4. Defining role of teachers of the institution
5. Streamlining mode/s of assessment of student performance
6. Exposure to variety of school set ups

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

220

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	No File Uploaded
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning - home assignments & tests Organizing academic and cultural events

Nine/All of the above

Maintaining documents Administrative responsibilities-
experience/exposure Preparation of progress reports

File Description	Documents
Data as per Data Template	No File Uploaded
Sample copies for each of selected activities claimed	No File Uploaded
School-wise internship reports showing student engagement in activities claimed	No File Uploaded
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Vaish college of education adopts effective monitoring mechanisms during Practice teaching is conducted in various local schools.

- Two lessons per day are delivered during their practice teaching sessions.
- Teacher educators (preferably subject experts) from the college are detailed to check and approve the lessons plans beforehand.
- The student-teachers are allowed to deliver the duly approved lesson plans.
- 60 to 70 per cent of the lessons in schools are observed by the faculty.
- Teachers of concerned schools also observe the lessons. The school teachers are encouraged to give suggestions for improvement.
- Teacher educators and school teachers note down remarks on the lesson plan book. Thus, on the spot feedback are provided to the student-teachers.
- More feedback comes in the form of discussion with the observers which is done soon after the lesson is finished.
- Detailed feed back is also provided in the college collectively on subsequent days.

Remarks on the notebook, subsequent discussion and observations based on self-reflection are taken into consideration for bringing about improvement. The process of observation and feedback is comprehensive and continuous.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

<p>2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* ‘Schools’ to be read as “TEIs” for PG programmes)</p>	<p>Two of the above</p>
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File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	No File Uploaded
Two filled in sample observation formats for each of the claimed assessors	No File Uploaded
Any other relevant information	No File Uploaded

<p>2.4.13 - Comprehensive appraisal of interns’ performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness</p>	<p>Five of the above</p>
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File Description	Documents
Format for criteria and weightages for interns’ performance appraisal used	No File Uploaded
Five filled in formats for each of the aspects claimed	No File Uploaded
Any other relevant information	No File Uploaded

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

5

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

11

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

Nil

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

The teaching community must keep themselves to pace on this path of change to implement new or modified methods of teaching-learning process to suit the requirements of the day. This is how teachers must develop or update themselves. This development of teachers can be broadly classified into

Personal: Self-Centered Development

Teachers can attain this development in two manners - Formal and Informal. Formal methods include: attending conferences, workshops, webinars, seminars, symposiums with a view to enlightening teachers on latest developments in the field of education, which help them update with latest concepts that are required for professional development.

Teachers must develop their portfolios to illustrate their personal works, professional growth and abilities.

Professional: Student-Centered Development Teachers, in order to let learners learn in the best possible ways, have to adapt to the changes from time to time. Over a period of time there have been tremendous changes in the setup of our education system. Teachers have to have demonstrate that they possess some special characteristics to handle the changing times and trends in education sphere.

Social: Reflective

1. In house discussions on current developments and issues in education

Share information with colleagues and with other institutions on policies and regulations

File Description	Documents
Documentary evidence to support the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Our College sticks to academic schedule which is being given by the MDU for Conduction of nonstop internal evaluation system. The academic calendar involves the dates of commencement and completion of the syllabus, time tables of internal exams and so forth It set out the dates of term end examination. The time tables have been arranged and executed in like manner. The teachers define teaching plans as indicated in the academic calendar and guidelines of the MDU. The time table of external examination is fixed by the University and the same is display on notice board for the students. Any changes are conversed to the students well in advance.

1. Preparatory Exams are conducted every year before university exams.

2. Every teacher conducts regular class tests on the related topic.

Principal & Teachers clear doubts of students with advice about writing correct & appropriate answers. The regular monitoring is done by the college examination committee The Principal heads curricular and extracurricular review meetings on regular basis to check the execution and progress of all the activities in the academic calendar. Based on these review meetings some changes in schedules of activities are made if required.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation
 Display of internal assessment marks before the term end examination
 Timely feedback on individual/group performance
 Provision of improvement opportunities
 Access to tutorial/remedial support
 Provision of answering bilingually

Five of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File

Annual Institutional plan of action for internal evaluation	No File Uploaded
Details of provisions for improvement and bi-lingual answering	No File Uploaded
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

There is complete transparency in internal assessment. Norms directed by the MDU have been adopted in the college.

1. At the beginning of the semester, faculty members expose the students to various components in the evaluation process during the semester
2. Internal assessment test programs are organized according to the university and students are informed in advance .Students are constantly evaluated by faculty regarding theory lectures, labs, assignments, unit tests. Midterm marks are assigned based on defined strategies and displayed on the Notice board.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The academic calendar is prepared by the college according to the guidelines of the MDU and according to the temporary date sheet of the university examinations. In the semester system, practical are prescribed in terms of planning of departments, time table, attendance review, midterm tests and science subjects. Students with small attendance are notified according to their names and fined. Assignment work is awarded to students and marks are awarded before the commencement of the final examination. The syllabus is discussed by the staff members of each department and prior notice is given

Regarding the conduct of the mid-term and final examinations. Co-curricular activities are conducted simultaneously from time to time and information in respect of the same is displayed on the notice board. Similarly, annual celebrations are also held during the end of the academic year. The head of each department monitors the quality of teaching-learning through daily monitoring of teaching-learning activities. Continuous counselling is also done through departmental meetings and staff meetings.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File

Any other relevant information	No File Uploaded
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2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

1. Display on website of the college.
2. Through classroom activities.
3. Through different events organized in college time to time.
4. Through interaction among teacher and students.
5. Through outreach programme
6. Participation in sister concern colleges and other institutions.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	No File Uploaded
Certified report from the Head of the Institution indicating pass percentage of students program-wise	No File Uploaded
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The most appropriate assessments to improve guidance in student learning are quizzes, tests, writing assignments, and other assessments that teachers make in their classes on a regular basis. Teachers rely on the results from these assessments because of their direct relationship with classroom teaching goals. Plus, the results are immediate and easy to analyze at the individual student level. To use classroom assessments to improve, however, teachers must change both their approach to assessment and their interpretation of the results. In particular, they need to see their assessment as an integral part of the instruction process and as important in helping students learn. Despite the importance of assessment in education today, some teachers receive very formal training in assessment design or analysis. Lacking specific training, teachers rely too heavily on assessments submitted by the publisher of their textbooks or instructional materials. When no appropriate assessment is available, teachers construct themselves in a disgusting fashion, with questions and essays similar to those

their teachers used to use. They form assessment as assessment instruments, to be used primarily after instructional activities are completed and to provide students with grades.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	No File Uploaded
Any other relevant information	No File Uploaded

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

444

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Know how to prepare themselves for the assessment. Perform to the best of their ability have a greater confidence in the assessment method and the teacher's/assessor's judgment. Improve their motivation. Follow the assessment process:

- Understand exactly what is expected from them
- Have a clearer understanding of the assessment criteria
- Understand what they have to do
- Know how to prepare themselves for the assessment
- Perform to the best of their ability (when they are fully informed about the assessment)
- Have a greater confidence in the assessment method and the teacher's/assessor's judgment

File Description	Documents
Documentary evidence in respect to claim	No File Uploaded

Any other relevant information	No File Uploaded
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2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

<http://www.vaishcollegeofeducationrohtak.com/Feedback.aspx>

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

One of the above

File Description	Documents
Data as per Data Template	View File

Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

File Description	Documents
Documentary evidences in support of the claims	No File Uploaded
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

3

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

18

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

5

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	No File Uploaded
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

238

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

631

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

631

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Our college visited Village Samargopalpur on Sept 28, 2023 and students make aware the villagers about Swachhhta' through Rally and Posters. The main purpose of this abhiyan is 'first clean your own houses and utilize the facilities to make the village neat and clean'.

On Jan10, 24, studentsgo to Village 'Samargopalpur' on 'Swachhatta Abhiyan'. Explaining the aim of the abhiyan, volunteers emphasized the wide range of benefits associated with improved environment cleanliness, reduced water pollution, value of recycling energy and nutrients.

Our students visited in village 'Samargopalpur' under Outreach programme on feb 7, 2024, Where students make aware about Sadak Suraksha (Road Safety) through posters and slogan writing.

On March 6, 24 an outreach program on 'Priyavarn sanrakshan (wildlife conservation) and global warming' was conducted through Poster making and slogan writing that have a profoundly positive impact on society. The program can educate people about environmental issues, their causes, and consequences, leading to increased awareness and concern.

On April 5, 24 our college students visited to Village Samargopalpur under outreach activity on 'Matdaan Jagrukktta'. A signature compaign was conducted in order for educating citizens about the importance of voting and the electoral process.

File Description	Documents
Relevant documentary evidence for the claim	No File Uploaded
Report of each outreach activity signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

0

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
List of teachers/students benefited by linkage - exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Copies of the MoU's with institution / industry/ corporate houses	No File Uploaded
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education

One/Two of the above

Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching -Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Vaish College of Education Rohtak has well maintained infrastructure conducive to teaching, learning. The institution has the physical infrastructure as per NCTE norms. It is situated near Railway Station and having lush green lawns. The College campus is within area of 7.1 acres. The college has separate sections for D.Ed., B.Ed. and M.Ed. course and separate faculty for each course. The college has adequate number of classrooms, laboratories and rich library to run educational programmes effectively. The library is partially computerized and internet facility is available for students and teachers. The college has a well-resourced Computer Lab. There is a multipurpose hall, a Conference Hall and an Auditorium facility for organizing different activities like seminars, exhibitions, awareness programs and extension lectures from time to time. The College Canteen caters to students with a variety of snacks, hot and cold beverages at reasonable rates. Playgrounds of Vaish Education Society, which is common for all institutions, are used for sports and athletic events. A congenial learning environment, well ventilated classrooms, suitable furniture, LCD Projector, LED TVs, Computers and many CDs, Cassettes, Camera, Internet facility, Display Boards, musical instrument, sports material, gym equipments like exercise cycle, twister etc. and spacious common rooms separate for boys and girls are available.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

5

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	http://www.vaishcollegeofeducationrohtak.com/doc%202024/Geo%20Tagged%20Photos_compressed.pdf
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

775013

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 - 200 words.

The College Library is fully air-conditioned; Wi-Fi enabled and has a seating capacity of 100 users. The College has a rich, well-equipped, computerized library and information centre with all modern facilities. With a seating capacity of 100 readers, it has a circulation counter, Newspaper Section; separate Reading Section for D.Ed., B.Ed. and M.Ed. students and faculty members. It has about 15817 books on education, and other subjects of knowledge and 182 back volumes of journals. It subscribes to 22 journals, 10 Newspapers 10 Magazines and has 35 CDs on different subjects like Mathematics, Social Science, Life Science, Physical Science, English, Encyclopaedia, 10 Video Cassettes & 50 Audio Cassettes.

Library Automation

The library is partially automated. The college library is equipped with software package Koha LMS installed in year 2023. Koha is open-source software. This means that there are no licensing costs associated with it. The software is centralized on a server, and there is no need to install applications on users' workstations. Access to the system can be done from anywhere and from any device, desktop or tablet. Circulation Counter remains open from 9:00 a.m. to 3:30 p.m. for issue and return of books. Books in the library are classified according to the Accession Numbers. Reference books are shelved separately in the Reference Section. The college library has a book bank. Needy and deserving students are provided with books during the session.

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	http://www.vaishcollegeofeducationrohtak.com/Downloads/Instructional%20Facilities/library.pdf
Any other relevant information	View File

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

National Digital Library of India (NDLI) is a virtual repository of learning resources which is not just a repository with search/browse facilities but provides a host of services for the learner community. It is built to provide support for all academic levels including researchers and life-long learners, all disciplines, all popular forms of access devices and differentlyabled learners. It is designed to enable people to learn and prepare from best practices from all over the world and to facilitate researchers to perform inter-linked exploration from multiple sources. The college has remote access to library resources on the platform of National Digital Library (NDL). Students and Staff members access various resources online by using college free wifi.

The Online Public Access Catalogue module of the software allows library database searching by entering preferred terms and is mainly used for information retrieval.

The Database Maintenance module covers all operations of database creation and maintenance. It takes records from the acquisition module for the books recently acquired. The key features of the module are duplicate checks with on-screen record comparison and Accession register printing. Additionally, the software has an excellent Support and Updates system.

Landing page of NDL <https://ndl.iitkgp.ac.in/>

File Description	Documents
Landing page of the remote access webpage	View File

Details of users and details of visits/downloads	View File
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases	Four of the above
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File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	View File
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

67997

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	View File

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

98

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

<p>4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education -general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College</p>	<p>One of the above</p>
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File Description	Documents
Data as per Data Template	View File
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The institution spend the required amount regularly for updating IT facilities in the college. For the security of important data in computers and Laptops, the institution updates the Antivirus softwares. ICT facilities available in the institution: Computer, Internet, LED, Slide Projector, Digital camera, Head phones, L.C.D. Projector,Screen, C.D. Player,Sound system,Educational C.D.s.In addition to all these facilities, the institution hasLaptops for the teacher-educators. Internet facility is available in different areas of the college.Wi-Ficonnections in the Principal Office, Computer lab., Administrative Office, Conference Hall, Smart Classroom, Library, D.El.Ed. Dept. The College provides training in ICT to teacher educators, student teachers and administrable staff. Training is given in preparing power point presentations and the use of Microsoft Excel and administreal staff surfing the internet to get vast pool of information. The students are trained in the basic uses of the MSOffice package such as PowerPoint, Word and Excel as these are used as per the syllabus during their simulated lessons.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File

Any other relevant information	No File Uploaded
4.3.2 - Student - Computer ratio during the academic year	
7:1	
File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded
4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	C. 250 MBPS - 500MBPS
File Description	Documents
Receipt for connection indicating bandwidth	View File
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant Information	No File Uploaded
4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	One of the above
File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	https://www.youtube.com/watch?v=RqoVpKLuBgw , https://www.youtube.com/watch?v=Iw-fcx1M3Ps , https://www.youtube.com/watch?v=ePVL552eHCK
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	https://www.youtube.com/watch?v=RqoVpKLuBgw , https://www.youtube.com/watch?v=Iw-fcx1M3Ps , https://www.youtube.com/watch?v=ePVL552eHCK
Any other relevant information	No File Uploaded
4.4 - Maintenance of Campus and Infrastructure	

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

4244993

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Furniture and equipment are purchased on regular basis as per their requirements with Purchase Committee. IT machines and softwares are continuously upgraded. Floor in-charges on every floor of the Building help students and report to the full time Care Taker with respect to maintenance of the classrooms. Servicing of Class Projectors' Lenses and Filters is done annually. A team of efficient workers is responsible for keeping the college premises clean. The College has a Psychology Lab with Psychometric tools, maintained by a Lab Attendant, HOMESCIENCE Lab, mathematics lab, language lab. The precision of the Lab instruments is frequently checked internally with external help taken whenever required. The attendant maintains records of resources, handles issue and return of resources, maintains them and supports faculty in use of resources. All computers in the college are updated on a regular basis. The College has appointed an IT Consultant to provide regular support services relating to computer hardware and software. College has a sports room under the supervision of A Sports Committee which holds monthly meetings for maintenance of sports infrastructure. The College water tanks are cleaned annually and water coolers are attached with RO water filters. The College has a power generator which is being serviced on time.

File Description	Documents
Appropriate link(s) on the institutional website	http://www.vaishcollegeofeducationrohtak.com/Downloads/infrastructure%202022.pdf , http://www.vaishcollegeofeducationrohtak.com/Instructional.aspx# , http://www.vaishcollegeofeducationrohtak.com/Instructional.aspx#
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

<p>5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning</p>	<p>All of the above</p>
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File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	No File Uploaded
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	View File
Any other relevant information	No File Uploaded

<p>5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable</p>	<p>Nine or more of the above</p>
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File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

<p>5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File

Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	View File
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

Two of the above

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	No File Uploaded
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
16	174

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	No File Uploaded
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

100

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

13

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	No File Uploaded
Any other relevant information	View File

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Every year class representatives are elected or Decision Making Committee is framed at the starting of the session one from boys and one from girls from each section. Class representatives were elected on 17 February, 2023, Siddhi (Roll No. 2306) & Vidhi (Roll No. 196) part of girls and Amit (Roll No. 202) & Himanshu (Roll No. 2496) on part of boys were elected. The students were elected by voting system within the classroom. All the four representatives took oath to participate in extra responsibilities and activities with sincerity and helps their classmates in college curricular and cocurricular activities. These Class Representatives fulfil their responsibilities very sincerely in each and every program organized at institution level. The Class Representatives acknowledge various problems faced by students in the college and comes up with meaningful solutions for the same. The Class Representatives act as a bridge between Principal, staff and students and implements ideas for the betterment of the college.

File Description	Documents
Copy of constitution of student council signed by the Principal	No File Uploaded
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded

Any other relevant information	No File Uploaded
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5.3.2 - Number of sports and cultural events organized at the institution during the year

14

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	No File Uploaded
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Alumni is an effective role model and can be easily accepted by students. With the return of the alumni to support the college, they bring with them credibility and justification as part of a successful institution, having breathed the same air and encountering similar challenges faced by the students. Experiences that are shared by the alumni with students whether in time management, financial management, development of self-discipline and character or in career management can be more easily accepted and imbibed by students. Through this way, alumni can assist in strengthening confidence, improve motivation and inculcate the right culture in line with what the institution intends to convey to its students. The College invites the former teachers as well as old students on regular basis for interaction.

*** Dr. Kusum Jain, Former Principal and Alumni of the college visits the college time to time and shares her valuable experience and give suggestions in various matters of the college.

*** Dr. Manju Jain, Former Officiating Principal and Alumni of the college visits the college time to time and shares her valuable experience and give suggestions in various matters of the college.

**Mr. Gourav, who has been a student of the institute conducted interaction sessions with the students.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	View File
Any other relevant information	View File

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	<p style="text-align: center;">Three/Four of the above</p>
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File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	No File Uploaded
Any other relevant information.	View File

5.4.3 - Number of meetings of Alumni Association held during the year

2

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Vaish College of Education. Rohtak has always valued the contribution made by its illustrious alumni spread over different parts of the globe. The Association is playing a pivotal role in keeping them connected. Alumni of the institute-

1. Assist in planning and organization of activities in the college.
2. Assist in conducting Practice Teaching sessions.
3. Help in conducting B.Ed. Practical Examinations in the college.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded

Any other relevant information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
<p>6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission. Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.</p>	
<p>VISION-To groom the students through self-learning and presentations for developing an analytical mind and pragmatic approach for churning out professionals in the field of education.</p> <p>MISSION-To train and equip the future teachers to face the emerging challenges of education in the 21st century with dedication, compassion and discipline.</p> <p>Nature of Governance:The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration.</p> <p>Perspective/Strategic Plan-The institution has a Perspective/Strategic Plan in place to help it develop in asystematic, well-thought-out and phased manner.</p> <ol style="list-style-type: none"> 1. Application for grants from government sources. 2. Expansion of available area. 3. Renovations to revive the ageing infrastructure of the institution. 4. Improvement of the scope of the teaching-learning experience through greater use of ICT and other innovative means. <p>Participation of Teachers in Decision-Making Bodies</p> <p>Teachers play an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision-making process. Teachers are conveners of the various committees that are constituted for the day-to-day functioning of the college. Teachers, through their autonomous interaction on these bodies are able to contribute in a significant way to the participatory ethos of the institution.</p>	
File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	No File Uploaded

Any other relevant information	No File Uploaded
<p>6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words</p>	
<p>Vaish College of Education follows the practices of decentralization in its true sense, in all the three important pillar of the institution, viz. academics, administration and extra curricular activities. The practice of decentralization and participatory management and administrator reflected in all the activities of the college. The institute follow the following hierarchy in decision making:</p> <ol style="list-style-type: none"> 1. President of Vaish Education Society takes all the critical decision in accordance with norms. 2. Principal is an active member in deciding the quality policy making the action plans and communicates the opinions of top management to the faculty and staff regarding the responsibilities and duties assigned to them. 3. Faculty work as conveners of various committees and actively participation in academic, institutional and student development initiatives. 4. IQAC is a significant administrative body that is responsible for all quality matters. 5. Class Representatives serve as a bridge between college and students. 	
File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	No File Uploaded
<p>6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.</p>	
<p>The institute maintains complete transparency in its financial, academic, administrative and other functions. Principal with the team of committee coordinators, IQAC coordinator and head clerk to assist her in the discharge of duties meet regularly to look at key issues regarding system development, implementation and improvement. Purchase committee of the college is headed by principal and treasurer of the governing body and coordinator of the college and total transparency are maintained while purchasing. The institute's financial audits are being carried out monthly and yearly by internal and external auditors respectively. Admission is done through online counseling on the basis of merit in accordance to the government reservation policy. Important notices are regularly posted on the college website to ensure complete transparency in all its functioning.</p>	

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	No File Uploaded
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The institute has prepared a strategic plan to fulfil of the academic development, extra-curriculum activities of the institute. In order to enhance the quality of the institution in all spheres, various Quality Assurance strategies were initiated. One of such quality measures is the provision of physical and mental health support programme for students as well as teachers. The college organized worksho on 'Skill Development: For Would be Teachers' on 30 November, 2023. Miss Riya focused on the different skills. She explained 85 skills to succeed in the 21st Century Labour Market, on needs a comprehensive skills. This workshop was orgainzed to create awareness among students how to develop skills for better future.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://www.facebook.com/permalink.php?story_fbid=pfbid03JBzjsrm5PcvZCLYQ2yRj5fbu6afVqU11NWxqt2J5twdTKSYT3hGV9XUdegHyGa71&id=100054278000146
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Governing Body: The Governing Body is executive and advisory body, comprises of :

- President
- Vice President

- Secretary
- Joint Secretary
- Treasurer

Administrative Set Up: The Principal forms the centre of the administration. The Principal is authorized with the day-to-day running of the college. The college administrative system runs smoothly with its two main units that are General section and Accounts section. General section is headed by Head Office Assistant with one more assistant and 2 peons. General section maintains the documents related to the appointment, promotion and retirement of the teaching and non-teaching staff. It keeps record of individual teacher's leave and attendance of the staffs. This department also looks after the admission, stipend of the students and other related tasks. The Bursar (a faculty member) is the head of the accounts section. He is assisted by an accountant. There are also peons for day to day jobs. This department keeps the financial records of the institution, purchase of required goods and disbursement of salary and arrears. All the financial records are audited by competent internal and external auditors annually.

File Description	Documents
Link to organogram on the institutional website	http://www.vaishcollegeofeducationrohtak.com/doc%202024/Organogram%2024-25.pdf
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	No File Uploaded
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

In order to enhance the quality of the institution in all spheres, The IQAC of the college initiated various quality assurance strategies. One of such quality measure is provision of Mental Health Support Programme for students as well as teachers during Covid -19 crisis. The following activities were conducted under Mental Health Support programme:

1. An Awareness Health Workshop on Protection from Gynecological Diseases Due to Wrong Sanitary Pads was organized under the Women Cell by Mr. Lekhram from DNR Health Care Pvt. Ltd. on 22nd November 2023.
2. An Extension Lecture on HIV/AIDS was organized under the YRC Committee on 29th November 2023.
3. Extension Lecture on Skill Development for Future Teachers was organized by the Placement Cell in collaboration with IBM on 30th November 2023.
4. Extension Lecture on Gender and Society was organized by the Extension Lecture Committee on 8th December 2023, with Dr. Monica M. Singh as the guest speaker.
5. Online Motivational Workshop on the theme 'Draft for Own Ethics' was conducted under the Seminar Committee on 18th April 2024.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

1. Lecturer on well being of the faculty members.
2. Duty leaves for attending seminars, conferences and workshops.
3. Wi-Fi facility
4. Employees Provident Fund Scheme and gratuity for the regularized non teaching staff members.
5. Training in computer basics for supporting staff.
6. Flexi - timings provided for medical reason.
7. Free consultancy from the experienced doctors in the field of Aurveda, Allopathy and Homeopathy.
8. Maternity leave for female staff
9. Bank and ATM facility at Vaish college campus.
10. Uniform to class IV staff.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File

List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

0

File Description	Documents
Data as per Data Template	No File Uploaded
Brochures / Reports along with Photographs with date and caption	No File Uploaded
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

13

File Description	Documents
Data as per Data Template	View File

Copy of Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The performance appraisal system plays a vital role in enhancing the quality of the institution. This system facilitates the institution to identify for improvement and provides opportunities for the professional growth development of its staff members. The institution strictly adheres to the guidelines set forth by the UGC for the minimum qualifications required the appointment of both teaching and non-teaching staff. The Performance Appraisal System is useful in evaluating staff performance, enhancing motivation, analyzing individual strengths and areas for improvement, ensuring better overall performance. Each faculty member's performance evaluated using the Performance Based Appraisal System (PBAS). The appraisal forms are filled by all teaching staff before completing that academic Year. A standard format is used for all teaching staff members. The Principal is responsible for reviewing the information provided by the Faculty Members. Likewise, the annual performance appraisal is given to all non-teaching members also. Their performance is evaluated by the Principal who asses their improvements and accomplishments throughout the year.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Institution conducts internal and external financial audits regularly. Internal and external auditors are appointed by the Vaish Education Society, and it is carried out monthly and annually respectively. The last audit for the year 2023-24has been carried out by external (Statutory) auditor in May, 2024.No major irregularities were found in the audit and minor suggestions were complied.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III) (INR in Lakhs)

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The college follows a well defined strategy for mobilization of funds and optimal utilization of resources. The major sources of funding are as follows:

1. Fee collected from the students.
2. 95% deficit Grants (Salary Only for the staff under grant in aid scheme) received from Haryana Govt.
3. Various grants received from UGC.
4. Interest from saving of the institution.

The financial resources are effectively and efficiently used in the institution.

The major areas of allocation are:

1. Salary(5% share of staff of grant- in- aid and full salary of staff under self finance scheme) and amenities to teaching and non teaching staff.
2. Infrastructure Augmentation
3. Building and campus maintenance
4. Electricity and generator expenses
5. Gratuity
6. Green initiative expenses
7. Youth festival and other function expenses
8. Miscellaneous expenses.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File

Any other relevant information	No File Uploaded
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6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

Our institution has dedicated IQAC to maintain academic standards to maintain effective teaching learning process. The IQAC regularly reviewed the adjoint work of different committees. To increase quality among students debates, group discussion, speech competition and other activities/program are conducted. The different committees monitor and compliance regarding quality insurance. The co-curricular activities which are the part of our curriculum are regularly conducted. PowerPoint presentation is also organised.

To develop skills, classes of different skills are conducted by different faculties of the institution. The activity and academic calendar play an important role to achieve the quality among students.

- All the faculty members are encouraged to participate in orientation, refresher courses, workshops, seminars and conferences related to teacher-learning process and research.
- Regular meeting of IQAC is conducted under the chairmanship of principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of Curriculum.

Different activities for ensuring quality culture-

1. A Tree Plantation Drive was organized.
2. A Swachhata Pakhwada was organized.
3. The Sampradayik Sadbhavna Abhiyan Week was organized.
4. The 'Sharab Nishedh Jagrukta Rally' was organized.
5. 'Safai Abhiyan' was conducted in the adopted village, Samargopalpur.
6. 'Rashtriya Yuva Divas Abhiyan' was celebrated.
7. Safe Driving Awareness Program was conducted in Samargopalpur village.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The Vaish College of Education reviews its teaching learning process at periodic intervals through its various Academic and Administrative committee which includes different cells like Discipline Cells, Cultural Cells,

Sports Cell, Women Cell, Examination Cell, Admission Cell, Grievance Cell.

Some of activities of IQAC in this regard are:

1. Students feedback on faculty and teaching learning process : All the students are allowed to give their feedback on faculty and teaching learning process After collecting the feedback from students, the teachers are instructed accordingly. The whole process is being operated through IQAC.
2. Academic monitoring: The academic monitoring is done by the principal with regular visit to the classes regarding the regularity and punctuality of class work.
3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.
4. Syllabus Monitoring: The principal, who is the chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

14

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Two of the above

File Description	Documents
Data as per Data Template	View File

Link to the minutes of the meeting of IQAC	http://www.vaishcollegeofeducationrohtak.com/IQAC.aspx
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://www.vaishcollegeofeducationrohtak.com/AQAR.aspx
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

1. Institution provides fees concession to the needy students at the time of admission.
2. Mentor- Mentee groups are formed for interaction with the students.
3. Use of laptops, projectors to make the process of teaching learning more learner-centric. YouTube assisted learning is also being practiced.
4. Awareness Programmes on Environmental Issues.
5. CCTV surveillance system has been installed improving overall security of the college.
6. Sufficient flexibility in payment of fees is given to students.

File Description	Documents
Relevant documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The Institute has following facilities for energy conservation measures and alternate sources of energy :-

- We use natural light, whenever possible. The building is provided with ample windows which let the natural light filter into the classrooms and offices.
- Students and staff are instructed to switch off lights and fans when not in use.

- AC only when needed and temperature set at 25c.
- We use LED bulbs /power efficient equipments.
- Many sign boards to "Save Power "are displays in the area of the campus.
- College chooses Laptops over desktops as laptops typically consume less energy compared to desktops.
- Upgrade all outdated equipments as they consumed more energy compare to latest one.
- Solar panel installed to save electricity.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The college is dedicated to implementing a meticulous waste management process from its genesis to its final disposition. Numerous waste receptacles have been strategically placed throughout the campus for the purpose of solid waste collection. These bins are regularly emptied, and the biodegradable waste is then funnelled into compost pits where it decomposes over time. In an effort to produce nutrient-rich natural fertilizer and biofertilizer, all biodegradable matter collected on campus, including that from the ground, college parks, waste bins, bush-cutters and lawn-mowers, is placed in these pits. The campus maintains a comprehensive drainage system to ensure proper liquid waste management. The waste management protocols are such that the college generates no chemical, biomedical or radioactive debris. The quantity of electronic waste produced is marginal, as the waste management committee collaborates to repair any malfunctioning equipment. Only items completely beyond repair and furniture waste are sold to vendors for recycling. Most importantly, emphasis is laid on educating students about the importance of waste reduction and adopting proper waste management practices for a greener and cleaner environment. The college encourages the staff and students to use reusable water bottles and make carry bags out of old and discarded clothes.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

One of the above

File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded

Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	View File

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

One of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The following efforts have taken the institution towards maintenance of

Cleanliness

- Separate dustbins for waste management have been provided in the college. Throwing the waste anywhere is strictly prohibited.
- Cleanliness committee is proactive in organizing awareness programmes and rallies regarding environment sustainability.

Green Cover

- Garden has been set up to enhance the greenery of the premises.
- Every year a plantation drive is done in the campus.
- The college administration declared the college campus plastic free.
- We present sapling instead of bouquets to the guests visiting our college.
- In college we use organic manure and fertilizer in college garden.

File Description	Documents
Documents and/or photographs in support of the claim	View File

Any other relevant information	No File Uploaded
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7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	Three of the above
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File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	View File

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Our college has always volunteered to connect with the community by organizing meaning full outreach programs, committing to shared activities with community, awareness rallies, extension lectures, workshops & information dissemination in schools & colleges as well as on mass media was undertaken. Following activities were held during this session (2023-2024):

- Teacher's Day (05 Sept. 2023).
- Orientation & Hawan Programme (11 Sept.2023)
- Hindi Diwas (14 Sept.2023)
- Chandra Yaan Utsav (22 Sept.2023)
- Swachh Bharat Swasth Bharat (28 Sept.2023)
- Talent Hunt Program (12 Oct.2023)
- Deepawali Mohotsav (08 Nov.2023)
- Awareness Programme on Gynie Diseases due to wrong Sanitary pad (22 Nov. 2023).

- Extension Lecture on HIV/Aids (29 Nov.2023)
- Oath Ceremony on against Sexual Violence (30 Nov.2023)
- Extension Lecture on Viksit Bharat @ 2047 (11 Dec.2023)
- Extension Lecture on Alcohol Prohibition Awareness Rally (23 Dec. 2023)
- National Youth Day (25 Jan.2024)
- Road Safety Pledge (01 Feb. 2024)
- Extension Lecture on Research Report Writing (05 Feb.2024)
- Road Safety & Safe Driving Awareness Programme (07 Feb. 2024)
- Two Days ICSSR National Seminar (24-25 Feb. 2024)
- Environmental Protection & Global Warming Awareness (06 March 2024)
- Webinar on Intellectual Property Rights (15 March 2024)
- Annual Athletic Meet (10 April 2024)
- Alumni Meet (05 May 2024)
- Speech Competition toward Voting Awareness (07 May 2024)

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

Best Practice- 1

Title of the practice: Teaching skills and personality development program

Objectives of the practice:-

- To enhance employability of the students and prepare them to face competitive environment.
- To train the students in the fields of teaching skills, communication skill, intrapersonal skill and preparing them to face interviews and get better placement.
- To increase awareness among students about their rights.
- To increase awareness among students about self - employment.

Best Practice No. 2

Title: Upliftment and Empowerment of Girl Students

Objective: Promote gender equality, provide equal opportunities for education and employment, develop leadership skills, and create a safe-supportive learning environment.

The Context: The college creates a safe and inclusive environment that provides protection against gender-based violence.

The Practice: Installing sanitary napkins vending machines in girls' washrooms, organising awareness lectures and self-defence workshops.

Evidence of Success: Girls developed self-confidence, physical strength, a sense of empowerment, understanding of personal hygiene, health, and well-being.

Problems Encountered and Resources Required: Designing programs that appeal to all participants is challenging.

Resources: funding, infrastructure, trained staff or volunteers, and partnerships or consulting/inviting experts, other organizations or community groups.

File Description	Documents
Photos related to two best practices of the Institution	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The Distinctiveness of the Institution lies in promoting integrated personality development of students to enable them to face global challenges. Our college tries to harmonize the five dimensions-physical, Intellectual, ethical, social and cultural facilities of students. The students are groomed in such a way that they not only excel in academics but also earn accolades in allied fields of sports, co-curricular activities and community service.

- For intellectual growth the college has recruited well qualified teaching faculty. They are encouraged to upgrade their qualification, attend workshops/seminars/refresher/orientation courses to gain clarity regarding latest developments in their subject.
- To enable the students to develop deeper in the ocean of wisdom, Extension Lectures/National seminars/Workshops are organized.
- The students are regularly given assignments and projects to improve their teaching aptitude. Remedial classes are another step to pull up the students lagging in their studies.
- Annual athletic meet is a regular feature.
- The cultural component of the student is sharpened by exposing them to various co- curricular activities.
- The students are motivated not to remain self-centered and are urged to take up social roles through outreach programmes.
- Havan, Morning Assembly, thought of the day, yoga are the means of arousing spiritual feeling among the young mind.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	View File